



**Flathead County
Emergency Medical Services
Administrative Board**

Flathead County EMS
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EMS Administrative Board Meeting
May 17, 2016 @ 1:00pm
Flathead Emergency Communications Center

Members Present

Wayne Miller, MD
Karen Lee (KRMC)
Chris Thomas (NVH)
Bob Kun

Absent

Chuck Curry

Call to Order

Meeting was called to order by Miller at 1:00 pm.

Approval of Agenda – Miller asked for a motion to approve the agenda.
MOTION to approve agenda; Kun
SECOND, Lee; Approved (00:05)

Approval of Minutes

MOTION to approve Minutes February 16, 2016, Kun
SECOND, Thomas; Approved (00:23)

Citizen Comments – None

Discussion of EMS Funds Distribution – Sine reported that in the past the funds distributed to the EMS Agencies have been for the previous 6 months of calls. The Board needs to officially establish this policy. After some discussion from the Board Kun MOTIONED that the EMS Funds will be paid for the previous 6 months of operations. Lee, SECOND; Approved (06:52)

EMS Run Volumes Reporting – Miller reported that this is a follow up from a discussion from the February Meeting on the accuracy of an agencies run volume reporting. Miller referred to the analysis in the Board packet. Miller ask Granger to report on this topic; Granger referred to the analysis and explained that most agencies under reported for this time frame. Granger referred the Board to the Agency that over reported for the past 3 years and the amount of funds over paid. Miller asked for a motion for a resolution to this issue. With no motion, Miller MOTIONED to recover these funds and redistribute them to the other Agencies. Lee SECOND, discussion followed. Miller amended his motion to recovering the funds over the next 6 distribution periods and redistributes the funds to the other agencies. Approved (38:14)

June 2016 EMS Distribution – Miller asked the Board to refer to the EMS distribution funding sheet for approval. Kun MOTIONED to approve the funds for distribution, SECOND, Lee, carried. (41:46)

Others Present

Dick Sine
Mary Granger
Richard Briles
James Brower
Lance Westgard
Michelle Albin
Kris Long
Craig Williams
Dave Dedman
Ben Devall
Joe Page
DC Haas
Linda Chambers

Administration Board By-Law Amendment – Miller asked the Board to refer to the included revised EMS Administrative Board By-Laws. These have been amended to reflect the day and time change of the regular board Meeting dates. Thomas MOTIONED to approve the amended by-laws changes, Kun SECOND, carried. (43:20)

EMS Manager Report – Sine presented the Board with the current budget. Sine reported on the DEA compliance for the Agencies. The EMS Office has been involved in many trainings, 24 Flathead County EMS personnel attended the EMS Conference in Coeur d'Alene, Bob Page conducted a 12 ECG, ACLS/PALS review and Capnography and Sethoscopy, Sine attended the King County Resuscitation Academy in Missoula, State EMS will begin distribution of the Lucas II CPR devices in the ongoing attempt to make cardiac ready communities. A new version of the County Protocols has been distributed to the EMS personnel. Sine asked the Board to consider all future contracts be tied to the fiscal year for budgeting ease. Also due to the DEA site license cost of \$735.00 to the agencies not being transferred between Medical Directors we ask the Board consider a longer contract to fall in line with the term of the DEA site license. EMS week is May 15-21; the EMS Office has published an expression of gratitude in the Daily Interlake on Sunday 15th.

Medical Director Report – Briles reported that the narcotic policy has been redone to follow the DEA rules. Each agency now has a DEA license under Dr. Briles DEA number. All ALS units have 222 forms that they will need to use. The ALS Agencies will have to store the narcotics on site at the stations and will have a specific protocol for tracking these drugs. An updated version of the Pre-hospital Protocols has been released to the Agencies. Briles has been completing run reviews for Agencies and have more scheduled.

Other Business/Future Agenda Requests – None

Board Member Comments –

Meeting Adjourned 1:58pm

James Brower, Recorder